

**Apple Tree Foundation
for Woodland Youth**

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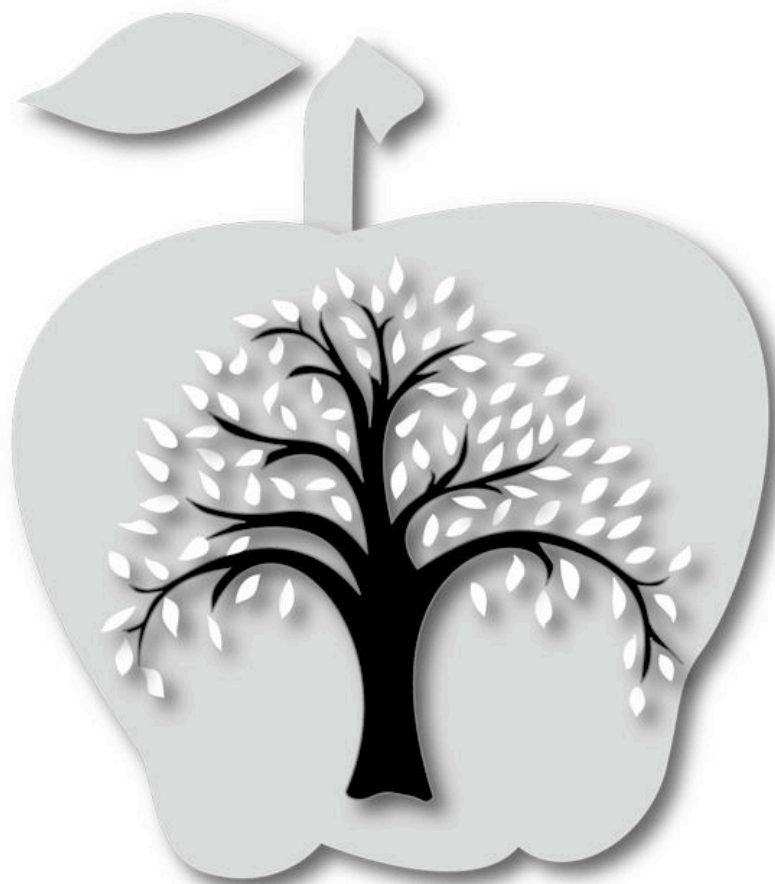
Dorothy Minges

Jennifer Rexroad

Pauly Van Muyden

APPLICATION FOR
EDUCATION MINI-GRANTS

Applications must be mailed and postmarked to the address below
by May 25, 2007 for consideration



**Apple Tree Foundation
for Woodland Youth**

PM Box 104
1296 E. Gibson Rd.
Woodland, CA 95776

(530) 661-0763
www.appletreefoundation.org

ELIGIBLE APPLICANTS

Eligible applicants include teachers and school-recognized student groups in the Woodland Joint Unified School District (WJUSD). Student groups and their advisors are especially encouraged to apply.

PROGRAM DESCRIPTION AND PURPOSE

The purpose of this program is to financially support the students and teachers of WJUSD beyond the resources publicly provided. Grants up to \$1,000 each will be awarded.

DEADLINES AND TIMELINE FOR AWARDS

All applications must be mailed (postmarked) by Friday, May 25, 2007. Please mail **an original and nine copies** of the full application to:

Apple Tree Foundation for Woodland Youth
PM Box 104
1296 E. Gibson Rd.
Woodland, CA 95776

Applications submitted after the due date will not be considered.

Successful applicants will be announced at the first meeting in June of the WJUSD Board of Trustees. The names of the awarded applicants will also appear as soon as possible on the Apple Tree Foundation website (www.appletreefoundation.org).

FUNDING PRIORITIES

Projects that anticipate and or respond to demonstrated student needs will achieve the highest funding priority. A special emphasis will also be given to projects that interact with community organizations and respond to community needs. Some of these areas might include:

- Innovative curriculum development
- Student support services
- Co-curricular activities
- Community service
- Staff development components that support these categories

FUNDING PARAMETERS

Funds may be used to support the following categories within a grant: personnel, consulting or honoraria, project-related equipment (with equipment maintenance for the period of support), software, travel, supplies, communications, marketing, meeting costs, accommodations, rentals, and other items demonstrably related to the scope of work.

PROPOSAL FORMAT

There are five parts to the mini-grant application:

1. Coversheet (required)
2. Abstract (required)
3. Narrative (required)
4. Budget and Budget Narrative (required)
5. Attachments (optional)

Please respond fully and carefully to all sections. These parts are to be assembled and scored as follows:

Page 1	<i>Application Coversheet</i> (one page maximum)
Page 2	<i>Project Abstract</i> (one page maximum) Answers who, what, when, where, why, and how
Pages 3-4	<i>Project Narrative</i> (two pages maximum; <i>please be as specific as possible</i>) Statement of the problem or need Proposed solution to the problem Activities in support of solution Addressing the problem after funding period Evaluation of project
Page 5	<i>Project Budget and Budget Narrative</i> (one page maximum) Line-item budget with a description of the calculation of costs and how each item supports the project (Plan on funds being available for use beginning January 2005)
Pages 6-7	<i>Attachments</i> (two pages maximum) Any additional, applicable information (e.g. letters of support, student work samples, etc.)

Each section must not exceed the above page limitations. The entire application, including the coversheet, must not exceed seven pages (single spaced, 11 or 12-point font, one inch margins).

Representatives of the Apple Tree Foundation will assign each application a score out of one hundred points, as weighted above. Points will be subtracted from applications not meeting the requirements contained herein. The scores will be used as a basis for discussion among the Apple Tree Foundation Board which will make final funding decisions. The decisions of the Apple Tree Foundation are final; no appeals will be honored.

ADDITIONAL INFORMATION

All successful grantees are asked to submit a progress report by November 2007 to let the Foundation know how the grant has been implemented. Photos are highly encouraged.

Successful applicants may also be contacted in the future and offered the opportunity to participate in activities to celebrate public education in Woodland (newspaper articles, Christmas parade, etc.). Participation in these activities is voluntary.

Grant recipients will be announced at the WJUSD Board of Trustees meeting on Thursday, June 7 soon after the meeting begins at 6:30 PM.

For additional information, please call any of the Foundation board members listed below:

Tania Garcia-Cadena	661-0763	Jamie Dougherty	662-4621	Sheila Edwards	662-6673
Brad Gollober	668-6135	Veronica Robbins	669-3600		

Education Mini-Grants
APPLICATION COVERSHEET

APPLICANT NAME:	AMOUNT REQUESTED: (\$1,000 MAXIMUM) \$
APPLICANT'S SCHOOL:	
SCHOOL ADDRESS:	
SCHOOL PHONE:	
SCHOOL FAX:	

APPLICANT'S HOME ADDRESS:
APPLICANT'S HOME PHONE:
APPLICANT'S EMAIL:

TOTAL NUMBER OF STUDENTS TARGETED FOR FUNDING:
GRADE LEVEL(S) OF TARGETED STUDENTS:

PLEASE PROVIDE A BRIEF DESCRIPTION OF YOUR PROJECT/PLAN:
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THE SIGNATURE BELOW CERTIFIES THAT EVERYTHING CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT. I UNDERSTAND THAT UPON SUBMITTAL OF THIS APPLICATION THE APPLICATION AND ALL THE INFORMATION IT CONTAINS BECOME THE PROPERTY OF THE APPLE TREE FOUNDATION. SHOULD MY APPLICATION BE SELECTED FOR FUNDING, I GIVE MY PERMISSION FOR APPLE TREE FOUNDATION STAFF TO DOCUMENT THE IMPLEMENTATION OF MY PROPOSAL AND USE MY NAME, LIKENESS, AND INFORMATION ABOUT MYSELF AND MY PROPOSAL IN ITS PUBLICATIONS, WEBSITE, AND PROMOTIONAL MATERIALS.

SIGNATURE OF APPLICANT TEACHER

DATE

SIGNATURE OF SITE PRINCIPAL

DATE